



OFFICE OF THE PRINCIPAL  
**KHAGARIJAN COLLEGE**

**P.O : Chotahaibor, Nagaon(Assam), PIN:-782003**

**ESTD: 1972**

**Office-03672-230085, Mobile:9864403390, 8638726781**

**E-mail:khagarijancollege1@gmail.com**

*Ref.No :-*

*Date: -*

**From,**

**Dr. Ramesh Nath, M.Sc, B.Ed, Ph.D**

**Principal & Secretary**

**Supporting Document for  
AQAR 2023-2024**

**Criterion: III Metric: 3.4.1**

**The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**Principal  
Khagarijan College**

**Principal  
Khagarijan College  
Nagaon (Assam)**



## MEMORANDUM OF UNDERSTANDING

### Letter of Intent (LoI)

#### In Between

Department of Assamese, Khagarijan College, Nagaon

&

Department of Assamese, Anandaram Dhekial Phukan College, Nagaon

Department of Assamese, Khagarijan College, Chotahaibor, Nagaon, Assam, hereinafter referred to as 'DAKC' and Department of Assamese, ADP College, Nagaon, Assam, hereinafter referred to as 'DAADP' hereinafter individually referred to as 'the Party' and jointly referred to as 'the Parties'.

#### Acknowledging that:-

1. **KC** is a Degree level provincialized higher education institution, having its address as Chotahaibor, Nagaon, Assam, 782003.
2. **ADPC** is a Degree level provincialized higher education institution, having its address as South Haibargaon, RRB Road, Nagaon, Assam, 782002.

**Desiring to:** Enhance the support the cooperation between the Parties in education and research activities.

**Pursuant to:** the prevailing laws and regulations, policies and procedures applicable in the State of Assam, India has reached the following understanding:

#### Article I

##### Objective of Cooperation

The objective of Memorandum of Understanding (MoU) is to cooperate in educational, research and extension activities in the areas of mutual interest.

#### Article II

##### Scope of Cooperation

The **Parties** agrees to implement cooperation programmes including but not limited to:

- a. Faculty & Student exchange of the both the Department.
- b. Curriculum development of certificate and Diploma courses.
- c. Cooperation in conducting student's educational field trips.
- d. Undertaking joint research at faculty level.
- e. Cooperation in extension and outreach activities &
- f. Any other areas that mutually agreed upon by the Parties.

#### Article III

##### Location of Activities

- a. The **Parties** agrees to implement the activities stated in **Article II** at KC and ADPC.
- b. Any changes to the location of the activities shall be mutually agreed upon by the **Parties**.



**Article IV**  
**Executing Agencies**

To implement this MoU:-

- a. **KC** appoints the Coordinator, IQAC, and HoD, Department of Assamese (Hereinafter referred to as KC Rep.)
- b. **ADPC** appoints the Coordinator, IQAC, and HoD, Department of Assamese (Hereinafter referred to as ADPC Rep.)

**Article V**  
**Financial Arrangements**

- a. Any cooperation under this MoU is subject to the availability of funding sources and approved by relevant authorities.
- b. Any specific project of joint interest will be detailed in a separate agreement, including financial and programme specific arrangements.

**Article VI**  
**Intellectual Property Rights**

- a. Each party shall protect, within its capacity and territory, intellectual property rights of the other Party in accordance with the laws regulations in force in the State of Assam and country of India.
- b. In case of specific arrangement, programmes, activities or projects that may result in intellectual property, the Parties shall conclude separate arrangement in accordance with the prevalent laws and regulations in the State of Assam and the country of India.

**Article VII**  
**Confidentiality**

In the event that either Party wish to disclose any data and/or information supplied in or resulted from the implementation of this MoU, the disclosing Party shall have prior written consent of the other Party.

**Article VIII**  
**Limitations of Personal Activities**

The Parties shall ensure that their personnel engaged in the activities under this MoU shall engage only in activities under the framework of this MoU with respect to laws and regulations in the state of Assam and country of India.

**Article IX**  
**Settlement of Duties**

Any dispute concerning the interpretation of this MoU shall be settled amicably through consultations or negation between Parties.

**Article X**  
**Amendment**

- a. This MoU may be amended or revised at any point of time by mutual written consent of the Parties, and such amendment shall form an integral part of this MoU.
- b. Such amendment or written or revision shall come into force on the date as may be determined by the Parties.



**Article XI**  
**Entry into Force, Duration and Termination**

- a. This MoU shall come into force from the date of signing i.e., 04/01/2020.
- b. This MoU shall remain in force for a period of **Three Years** and may be extended for another period of **Three Years** by mutual agreement of the Parties.
- c. Either Party may terminate this MoU at any point of time by giving written notification to the other Party on its intention to terminate this MoU, **one** month prior to the termination.
- d. The termination of this MoU shall not affect the completion of any programmes, activities or projects in progress and not completed at the time of termination.

**In Witness Whereof**, the undersigned have signed this MoU.

**Done** in duplicate at Nagaon, Assam, India on **Friday, the 04<sup>th</sup> January, 2020** in two (2) originals in **English**.

On Behalf of Khagarijan College

On Behalf of ADP College



(Dr. Ramesh Nath)  
Principal  
Khagarijan College  
Nagaon, Assam

**Principal  
Khagarijan College  
Nagaon (Assam)**



(Dr. Surajit Kumar Bhagowati)  
Principal  
ADP College  
Nagaon, Assam

**Principal  
Anandaram Dhekial Phookan College  
Nagaon (Assam)**

**Witnesses**



(Dr. Jonaram Nath)  
HoD  
Department of Assamese  
Khagarijan College  
Nagaon, Assam



(Dr. Rajita Kalita)  
HoD  
Department of Assamese  
ADP College  
Nagaon, Assam





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31AA 946041



### MEMORANDUM OF UNDERSTANDING

Letter of Intent (LoI)

In Between

Department of Assamese, Khagarijan College, Nagaon  
&

Department of Assamese, Anandaram Dhekial Phukan College, Nagaon



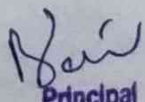
Department of Assamese, Khagarijan College, Chotahaibor, Nagaon, Assam, hereinafter referred to as 'DAKC' and Department of Assamese, ADP College, Nagaon, Assam, hereinafter referred to as 'DAADP' hereinafter individually referred to as 'the Party' and jointly referred to as 'the Parties'.


#### Acknowledging that:-

1. KC is a Degree level provincialized higher education institution, having its address as Chotahaibor, Nagaon, Assam, 782003.
2. ADPC is a Degree level provincialized higher education institution, having its address as South Haibargaon, RRB Road, Nagaon, Assam, 782002.


**Desiring to:** Enhance the support the cooperation between the Parties in education and research activities.

**Pursuant to:** the prevailing laws and regulations, policies and procedures applicable in the State of Assam, India has reached the following understanding:

  
Principal  
Khagarijan College  
Nagaon (Assam)

  
Principal  
A.D.P. College  
Nagaon (Assam)

  
Principal  
Khagarijan College  
Nagaon (Assam)

  
Principal  
A.D.P. College  
Nagaon (Assam)



### Article I

#### Objective of Cooperation

The objective of Memorandum of Understanding (MoU) is to cooperate in educational, research and extension activities in the areas of mutual interest.

### Article II

#### Scope of Cooperation

The **Parties** agrees to implement cooperation programmes including but not limited to:

- Faculty & Student exchange of the both the Department.
- Curriculum development of certificate and Diploma courses.
- Cooperation in conducting student's educational field trips.
- Undertaking joint research at faculty level.
- Cooperation in extension and outreach activities &
- Any other areas that mutually agreed upon by the Parties.

Principal  
Khagarjjan College  
Nagaon (Assam)

### Article III

#### Location of Activities

- The **Parties** agrees to implement the activities stated in **Article II** at KC and ADPC.
- Any changes to the location of the activities shall be mutually agreed upon by the **Parties**.

### Article IV

#### Executing Agencies

To implement this MoU:-

- KC** appoints the Coordinator, IQAC, and HoD, Department of Assamese (Hereinafter referred to as KC Rep.)
- ADPC** appoints the Coordinator, IQAC, and HoD, Department of Assamese (Hereinafter referred to as ADPC Rep.)

### Article V

#### Financial Arrangements

- Any cooperation under this MoU is subject to the availability of funding sources and approved by relevant authorities.
- Any specific project of joint interest will be detailed in a separate agreement, including financial and programme specific arrangements.

Principal  
A.D.P. College  
Nagaon (Assam)

Principal  
Khagarjjan College  
Nagaon (Assam)

Principal  
A.D.P. College  
Nagaon (Assam)



In Witness Whereof, the undersigned have signed this MoU.

Done in duplicate at Nagaon, Assam, India on Thursday, the 04<sup>th</sup> January, 2024 in two (2) originals in English.

On Behalf of Khagarijan College

On Behalf of ADP College

(Dr. Ramesh Nath)  
Principal  
Khagarijan College  
Nagaon, Assam

Principal  
Khagarijan College  
Nagaon (Assam)

Witnesses

(Dr. Jonaram Nath)  
HoD  
Department of Assamese  
Khagarijan College  
Nagaon, Assam

*Head of the Deptt-Assamese  
Khagarijan College  
Nagaon : Assam*

(Dr. Sadananda Payeng)  
Principal  
ADP College  
Nagaon, Assam  
Principal  
A.D.P. College  
Nagaon (Assam)

(Dr. Milan Neog)  
HoD  
Department of Assamese  
ADP College  
Nagaon, Assam  
HoD  
Assamese Department  
ADP College, Nagaon, Assam



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**MEMORANDUM OF UNDERSTANDING (MOU)**

**between**

**Nagaon G.N.D.G. Commerce College, Nagaon (Assam)**

**and**

**Khagarijan College, Chotahaibor, Nagaon, Assam.**

This "Memorandum of Understanding" (MOU) is made and executed of this 10<sup>th</sup> day of March, 2022 between Nagaon Gopi Nath Dev Goswami Commerce College having its registered office at Panigaon, Nagaon, Assam hereafter called NGNDGCC or Party A and Khagarijan College having its registered office at Chotahaibor, Nagaon, (Assam) hereafter called Party B.

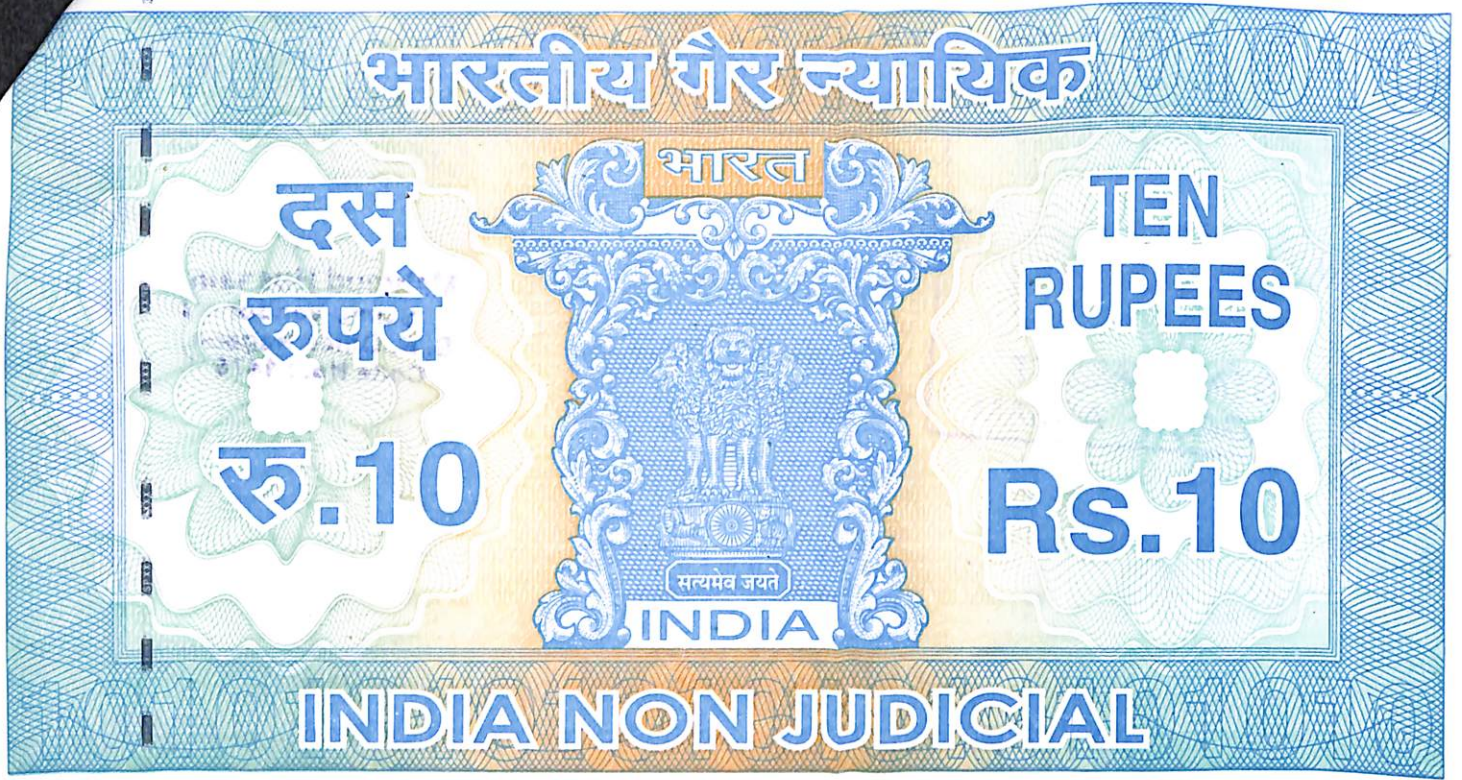
**Purpose** – This "MOU" is entered for the purpose of promoting the goals of both colleges hereafter referred to as Party A and Party B established relations and co-operation for promoting mutual understanding and potential academic, cultural and staff exchange. However this "MOU" shall not be construed as creating any legal or financial responsibility between the colleges, but as a statement of intent to foster the possibility of genuine and mutually beneficial collaboration. As such the "MOU" sets the terms and understanding between the two parties.

**Responsibilities –**

Now in consideration of the mutual promises and covenants contained herein the parties agree as follows :-

- To facilitate opportunities for faculty exchange between Party A and Party B.
- To agree to bear the travelling expenses of outgoing staff by Party A in case of sending its staff to Party B and vice-versa, unless mutually agreed otherwise.
- To promote co-ordial relationship between the both Colleges.
- Specific agreements for special facilities will be agreed upon by both Colleges in advance.
- The staff under the exchange programme is expected to study and work according to their own plan and to be mutually agreed purpose of exchange.
- Visiting staff may be authorized to teach schedule classes in its academic term at the host College in the area of their expertise.
- Under this MOU, all staff exchange shall abide by rules and regulations in effect at the host college.
- To arrange periodic training programme, workshop, seminars, field study etc. for the benefit of the students of both Colleges in a collaborative manner wherever possible.
- Any controversy, dispute or deference in relation to this MOU, shall be resolved amicably by both Colleges.





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**Term** – This MOU valid for 5 (Five) Years from the date of putting signature by both the parties unless modified or terminated by any of the parties earlier. However either party may terminate this MOU by giving a written notice with 2 months in advance. The MOU will automatically lapse after five years unless renewed.

**Entire Agreement** – The parties acknowledge and agree that this MOU represents the entire agreement between the parties. In the event that the parties desire to change, add or modify any terms, they shall do so in writing to be signed by both parties.

The parties set forth above as demonstrated by their signatures as follows:

Representing Nagaon G.N.D.G. Commerce College.

Representing Khagarijan College.

Name – Dr. Mriganka Saikia

Position – Principal

Mobile No. – 8638027327

Seal & Signature

PRINCIPAL  
NAGAON GNDG  
COMMERCE COLLEGE  
NAGAON : ASSAM



Witness :-

Name – Dr. Ramesh Nath.

Position – Principal

Mobile No. – 8638726781

Seal & Signature

Principal  
Khagarijan College  
Nagaon (Assam)



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MEMORANDUM OF AGREEMENT



ON

STUDENT AND FACULTY EXCHANGE PROGRAMME

BETWEEN

KHAGARIJAN COLLEGE

AND

RAHA COLLEGE

This memorandum of agreement (MoA) is made on 06.10.2023.... between Khagarijan College, P.O – Chotohaibor , Dist-Nagaon ,Assam and Raha College ,P.O – Raha , Dist.- Nagaon , Assam with a purpose to establish better academic understanding through direct Student(s) and Faculty(Faculties) exchange programme. Both the Institutions have mutually agreed to establish and implement this academic exchange programme following the below mentioned procedures –

**Student Exchange Programme:** To implement the student(s) exchange programme each college will depute a team of students under the guidance of their own teacher(s) to the other College for one or more days to attend academic , cultural and/or sports activities. The College from which the team comprises will bear the travelling expenditure of the team and the host College will bear the expenses of local hospitality.



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Faculty Exchange Programme: To implement the faculty exchange programme each College will depute one or more faculties to the other College for direct academic, cultural and/or sports activities. The faculties may stay one or more days in the host College. The parent College will bear the travelling expenses of the faculties and the host College will bear the local hospitality.

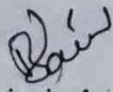
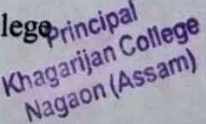
Both the College agreed at least two such programmes in an academic year preferably one in each semester.

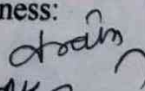
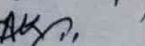
The duration of this MoA shall be valid initially for three years.

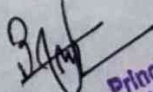
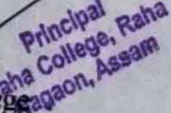
If any addition/deletion of one or more condition is/are required the same day be done mutually.

For and on behalf of  
Khagarijan College

For and one behalf of  
Raha College

  
Principal  
Khagarijan College  


Witness:  
1.   
2. 

  
Principal  
Raha College  


Witness:  
1. Dr Vandita Goswami  
2. Kritika Haloi



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35AA 404802

**MEMORANDUM OF UNDERSTANDING**

Letter of Intent (LoI)

In Between

Department of History, Khagarijan College, Nagaon, Assam

&

Department of History, Morigaon College, Nagaon, Assam

Department of History, Khagarijan College, Chotahaibor, Nagaon, Assam, hereinafter referred to as 'DHKC' and Department of History, Morigaon College, Morigaon, Assam, hereinafter referred to as 'DHMC' hereinafter individually referred to as "the Party" and jointly referred to as "The Parties".

**Acknowledging that:-**

1. KC is a Degree level provincialized higher education institution, having its address as Chotahaibor, Nagaon, Assam, 782003.
2. MC is a degree level provincialized educational institution, having its address as Morigaon, Assam, 782105.

**Desiring to** enhance the support and cooperation between the Parties in education, research & Societal development activities.

**Pursuant to** the prevailing laws and regulations, policies and procedures applicable in the State of Assam, India has reached the following understanding:

HOD,  
Department of History  
Morigaon College  
Date .....

Head  
Department of History  
Khagarijan College  
Nagaon : Assam

## Article I

### Objective of Cooperation

The objective of Memorandum of Understanding (MoU) is to cooperate in educational, research, community development and extension activities in the areas of mutual interest.

## Article II

### Scope of Cooperation

The **Parties** agrees to implement cooperation programmes including but not limited to:

- a. Student orientation on community development.
- b. Cooperation in civic issues, disaster management & environment and Forest issues.
- c. Cooperation in conducting student's educational field trips.
- d. Cooperation in vocational training to the students.
- e. Cooperation in extension and outreach activities &
- f. Any other areas that mutually agreed upon by the Parties.

## Article III

### Location of Activities

- a. The **Parties** agrees to implement the activities stated in **Article II** at DHKC and DHMC.
- b. Any changes to the location of the activities shall be mutually agreed upon by the **Parties**.

## Article IV

### Executing Agencies

To implement this MoU:-

- a. **KC** appoints the Coordinator, IQAC, (Hereinafter referred to as KC Rep.)
- b. **MC** appoints the Secretary, (Hereinafter referred to as MC Rep.)

## Article V

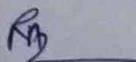
### Financial Arrangements

- a. Any cooperation under this MoU is subject to the availability of funding sources and approved by relevant authorities.
- b. Any specific project of joint interest will be detailed in a separate agreement, including financial and programme specific arrangements.

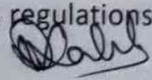
## Article VI

### Intellectual Property Rights

- a. Each party shall protect, within its capacity and territory, intellectual property rights of the other Party in accordance with the laws regulations in force in the State of Assam and country of India.



Head  
Department of History  
Khagarijan College  
Nagaon : Assam



HOD,  
Department of History  
Morigaon College  
Date .....

- b. In case of specific arrangement, programmes, activities or projects that may result in intellectual property, the Parties shall conclude separate arrangement in accordance with the prevalent laws and regulations in the State of Assam and the country of India.

**Article VII  
Confidentiality**

In the event that either Party wish to disclose any data and/or information supplied in or resulted from the implementation of this MoU, the disclosing Party shall have prior written consent of the other Party.

**Article VIII  
Limitations of Personal Activities**

The Parties shall ensure that their personnel engaged in the activities under this MoU shall engage only in activities under the framework of this MoU with respect to laws and regulations in the state of Assam and country of India.

**Article IX  
Settlement of Duties**

Any dispute concerning the interpretation of this MoU shall be settled amicably through consultations or negotiation between Parties

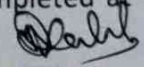
**Article X  
Amendment**

- a. This MoU may be amended or revised at any point of time by mutual written consent of the Parties, and such amendment shall form an integral part of this MoU.
- b. Such amendment or written or revision shall come into force on the date as may be determined by the Parties.

**Article XI  
Entry into Force, Duration and Termination**

- a. This MoU shall come into force from the date of signing i.e., **02-06-2023**
- b. This MoU shall remain in force for a period of **Three Years** and may be extended for another period of **Three Years** by mutual agreement of the Parties.
- c. Either Party may terminate this MoU at any point of time by giving written notification to the other Party on its intention to terminate this MoU, **one** month prior to the termination.
- d. The termination of this MoU shall not affect the completion of any programmes, activities or projects in progress and not completed at the time of termination.

  
Head  
Department of History  
Khagarijan College  
Nagaon, Assam

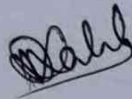
  
HOD,  
Department of History,  
Morigaon College  
Date .....

In Witness Whereof, the undersigned have signed this MoU.

This MoU is done in duplicate at Nagaon, Assam, India on Friday, 2<sup>nd</sup> June, 2023 in two (2) originals in English.

On behalf of DH, Khagarijan College

On behalf of DH, Morigaon College

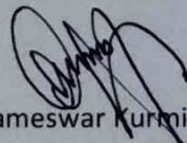


Deepak Kalita  
HoD,  
Department of History  
Morigaon College  
HOD,  
Department of History  
Morigaon College  
Date .....



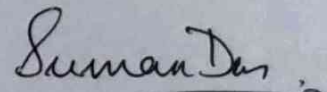
Rayhanul Ahmed  
HoD,  
Department of History  
Khagarijan College  
Head  
Department of History  
Khagarijan College  
Nagaon : Assam

In presence of:



Dr. Rameswar Kurmi  
Coordinator, IQAC

Coordinator  
IQAC  
Khagarijan College



Suman Das  
Assistant Professor