



OFFICE OF THE PRINCIPAL  
**KHAGARIJAN COLLEGE**

P.O : Chotahaibor, Nagaon(Assam), PIN:-782003

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Ref.No :-

Date: -

From,

Dr. Ramesh Nath, M.Sc, B.Ed, Ph.D

Principal & Secretary

Supporting Document for  
Self Study Report: 2023  
DVV Clarification

**Criterion: I Metric No: 1.4.1**

**Action Taken Report on Feedback**

Principal  
Khagarijan College

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Nagaon (Assam)



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Principal & Secretary



## Action Taken Report of Teachers' Feedback Analysis for the Session: 2021-22

Suggestions	Action Taken
1. The curriculum should be tailored to skill-based education so that students can face the employment challenges of the future.	1. The college authority shall open more skill oriented courses.
2. The students should be exposed to various hands - on training and skill development programmes.	2. The authority focuses various hands-on training and skill development programmes.
3. More exposure is necessary to entrepreneurship.	3. MoU has been signed with other organizations so as to provide exposure to the students in entrepreneurship development.

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## Action Taken Report of Students' Feedback Analysis for the Session: 2021-22

Suggestions	Action Taken
➤ It is suggested that the use of ICT and student centric approaches should be increased so as to give maximum benefit to the students.	The college has already increased ICT based classrooms to 07 and planned to install more ICT facilities in the coming academic Session.
➤ Teachers need to take innovative measures to gauge and tackle the weaknesses of the students.	The office of Internal Quality Assurance Cell is intimated for the monitoring of the segregation of slow and advanced learners for proper identification of the slow learners.

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## Action Taken Report of Students' Feedback Analysis for the Session: 2020-21

Suggestions	Action Taken
The teachers need to have further discussion sessions regarding individual performance and thorough analysis of strengths and weaknesses of the students.	The college has adopted Bridge Course/ Remedial classes and personal Counselling for upward mobility of the individual performance.
Teacher need to work on their flexibility in communication as well as language barriers.	The Teachers were instructed to deliver the 1 hour lecture programme in both the Medium viz., Assamese and English to cope up the grievances of the students.
The Evaluation process must be strictly transparent and easily understood by the students.	The IQAC has taken the responsibility and instructed to follow the guidelines of newly introduced CBCS evaluation process properly by the HoDs of the respective departments.
The use of ICT should be increased.	Instead of 3 ICT based classroom, the size of the ICT enabled classroom has been increased and the HoDs of respective departments has been instructed to developed Electronic study material that can be accessible through college website.
The programme outcomes need to be discussed well and more student centric approaches need to be initiated.	Decision has been taken to discuss the matter of Programme Outcome in the Academic Council as well as in the IQAC Office as the same has been published in the G.U Syllabus but the college will organize demonstration for promotion of course outcome.

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## Action Taken Report of Students' Feedback Analysis for the Session: 2019-20

Suggestions	Action Taken
Teachers may try to give a detailed explanation regarding the strengths and weaknesses of the students after the discussion of the assignment and their performance.	Mentor Mentee System has been initiated to further focus on deliberating the strength and weaknesses of the students in addition to the teachers making detailed report of the same.
A proper detailed counselling shall be provided to the students regarding the programme and its outcomes; specifically focusing on the scopes of said programme of study.	The faculty are asked to have an introduction /orientation session with the students of respective programmes during class hours.
The use of ICT and student centric approaches should be initiated to the optimal possibility of the faculty and infrastructure.	College Authority has taken the initiative to increase the infrastructure for the same.

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## Action Taken Report of Parents Feedback Analysis for the Session: 2019-20

Suggestions	Action Taken
Higher student participation in co- curricular activities may be initiated by the college as it will pave the way for an all-round development of student.	Students participated in inter-college events, as encouraged by college administration. College Week Participation saw a rise in membership from the side of the students.
Other categories like academic flexibility, curriculum and preparing students for future life through changes in curriculum may be emphasized in for better output and the college may communicate with the parent university in this regard.	College Authorities have deliberated on the matter and reached a decision to send an appeal for the same to the university authorities.
Hands-on activities and awareness drives may be initiated to spread the idea of entrepreneurship in the student body.	College Authorities have taken up the decision to encourage various activities for spreading the idea of entrepreneurship.

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## Action Taken Report of Employee Feedback Analysis for the Session: 2019-20

Suggestions	Action Taken
The college authority should introduce skill base course in the institution for development of human resource and thereby generating employability.	The college has introduced B.Voc courses aiming at development of human resource and thereby generating employability.
The authority should suggest the parent University for revision of existing curriculum incorporating ample scope for development skilled man power and entrepreneurships.	The curriculum is developed by the respective university. The college authority has also provided suggestions to the university on various aspects of the curriculum.

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## Action Taken Report of Alumni Feedback Analysis for the Session: 2020-21

Suggestions	Action Taken
There needs to be further improvement of the infrastructure to facilitate an academic environment.	The infrastructure is under development, aided by RUSA Grants.
More measures can be adopted to ease the student and administration interaction to build a successful rapport between both the sections.	The Mentor Mentee system aims to ease the student administration relation and as such maintain a proper balance.
The authorities concerned may try to further encourage co- curricular participation amongst the student body as it helps in a holistic growth of the individual.	The authorities concerned make it feasible for students to take part in extra-curricular events organized by parent university, as well as in and around the town. Furthermore, programmes are organized to allow them exposure within the college premises.
There needs to be further improvement in the Canteen Facility.	The Canteen is under renovation with new facilities being added to a brand- new building to meet the requirements of the student body as well as the faculty.

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## Action Taken Report of Alumni Feedback Analysis for the Session: 2019-20

Suggestions	Action Taken
The College Authorities should try to make improvements in the infrastructure of the institution as it is one of the massive student needs that cater to their educational training.	Various efforts have been put into improve the infrastructure, aided greatly by the RUSA grants.
The concerned authorities may try to come up with strategies to increase Co-curricular activities and involvement of the students.	The College Authority encourages the students to participate in various co- curricular events organized by the parent university and also in and around the state. They try to make it feasible for the students to participate without hampering their education.
Canteen Facility needs marked improvement for both the students and the faculty.	A new building for a Canteen has been constructed, and it is being established with all the necessary facilities for the students as well as the employees.

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## Action Taken Report of Alumni Feedback Analysis for the Session: 2021-22

Suggestions	Action Taken
1) The Canteen Facility needs further improvement in quality.	1) The authority instructed the canteen owner to improve the quality of food so that the nutritious sustenance can be provided to all.
2) More career counselling sessions need to be included so as to give a diverse exposure to the students.	2) The career counselling cell will focus on organizing various career oriented programmes.
3) Digital Library facility needs to be properly introduced in the college.	3) The digital library facility is under process and will see further improvement in the future suiting the needs of the faculty members as well as the students.

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