

To

Dr. Sagar Boruah

Principal, Khagarijan College

Nagaon, Assam

Dated 6<sup>th</sup> September, 2018

**Sub: Prayer for releasing the amount for Biannual lecture Series to be conducted on November, 2018.**

Sir,

With the subject cited above, I have the honour to inform you that the 2<sup>nd</sup> Dr. Sagar Boruah Endowment Lecture Series is going to be held on November, 2018. I, on behalf of the Department of History, Khagarijan College, would like to request you to release the grant for organising the event successfully.

Thanking you with anticipation.



Rayhanul Ahmed

HoD

Department of History

Khagarijan College

Head

Department of History

Khagarijan College

Nagaon, Assam

## NOTICE

DATE:01/02/2016

The undersigned is pleased to inform that a meeting Endowment Lecture Committee will be held on 02/02/2016 to discuss the following agenda :-

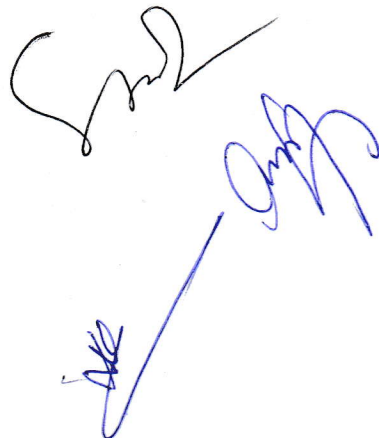
1. Hosting of 1<sup>st</sup> Biannual lecture.
2. Discussion on Resource person.
3. Discussion on Theme of the lecture.



Coordinator

Co-Ordinator

Dr. S. Boruah Endowment Lecture  
Khagarijan College





General Meeting.

Endowment Lecture Organising Committee.

Date: 02/02/2016

Venue: Principals' Chamber.

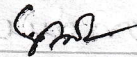
Time: 11.30 A.M.

Agenda:->

1. President Take chair.
2. Introductory Note (R. Ahmed, Coordinator)
3. Discussion on Fund for lecture series.
4. Discussion on 1st lecture
5. Discussion selection of theme.

Signature of Members:

1. Dr. Sagar Barnah

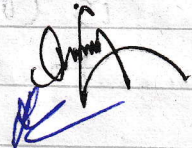


2. Rayhanul Ahmed.



3. Prof. Abdul Salam, Coordinator, IAAC

4. Rameezwar Kurmi



5. Sigen ch. Bara

The meeting was anchored by Prof. R. Ahmed, Coordinator of the Lecture Committee, and greeted the Principal & the members present in the meeting. Moving on next, he explained the aims & objectives of meeting in his introductory speech and requested all the members to go in details about the agenda and to put their valuable suggestions.

After long discussion on the agenda 3, 4 & 5, the following decision



has been adopted as future program

R.NO. 01. discussed threadbare & resolved that the present principal, Dr. Sagar Barua will provide an amount of Rs-35000.00 (Three Five Thousand in cash) biannually to conduct the seminar/lecture to the Department of History, Khagarijan College to bear the expense of TA/DA of Resource Person & proceeding publications.

R.NO.02.

The member discussed threadbare & resolved that the amount spent in conducting the lecture be audited by internal auditor, appointed by the Committee after conclusion of the lecture, within 15 (fifteen) days, the same will be submitted to the office of the principal.

R.NO.03.

Discussed threadbare and resolved that the first-lecture will be held on April, 2016 on our behalf 25th.

R.No.04

The meeting resolved to invite Prof. Ishamuddin Sarkar, Prof. Department of History, University of North Bengal as Resource Person.



R. 210.05.

The members resolved to discuss about the theme of the lecture with projected Resource Person & the same will be finalized in the next meeting to be held in March, 2016.

At the end of the meeting, Prof. Rayhanul Ahmed wholeheartedly thanks to the Principal, Dr. Sagar Barua. He also offered his vote of thanks to the members present in the meeting.

Moving on next, the meeting was concluded by the President.

Head  
Department of History  
Khagarijan College  
Nagaon, Assam